

How to Enroll in Your Benefits

Log in and/or Register

1. Visit HealthyMEBenefits.com, and click **Log in to the HealthyME Benefits Center**. Once on the login screen, you can either sign in with your user name and password or click the SSO link under your workplace. Alternatively, you may follow the steps below to register an account.
2. Click the **Register** button to get started. The case-sensitive company key is **HealthyME**.
3. Create your user name, a password and verify your personal information.
4. Log in using your new user name and password.
5. Set up your multi-factor authentication preferences. This will be your authentication process each time you visit the site going forward.

The screenshot shows the login and registration page. At the top, a 'First time here?' message prompts users to 'Register to create your user name and password.' with a 'Register' button. Below this are fields for 'User Name' and 'Password', both marked as 'case sensitive'. A blue 'Login >' button is at the bottom, with a 'Trouble Logging In?' link underneath.

Returning Users: Click on the **Trouble Logging In?** link to reset your login details.

Explore Your Options

Explore the site to learn about your benefits. You will find lots of helpful information under Benefits Information in the main navigation menu.

The calendar at the top of the **Home** page lets you know how many days you have left to enroll.

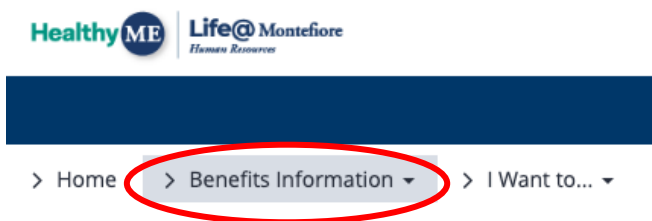
Start Your Enrollment

Click the **Start Here** button to review your personal information and add or edit any dependents you wish to cover.

You will need to provide each dependent's legal name, Social Security number and birth date to add them to your coverage. Note, you will be required to provide documentation during the enrollment process to prove your relationship to each dependent for certain coverages.

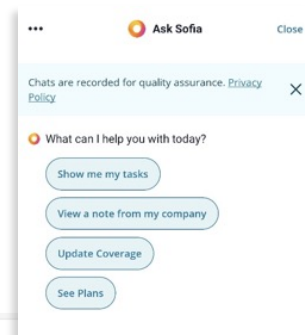
Sofia, your personal benefits assistant, can answer questions and guide you as you enroll.

Reminder: DO NOT use your browser's arrows to navigate between pages. Instead, use the **Back** and **Next** buttons located at the bottom of each screen.



Enrollment is Here!

Start Here >



< Back

Next >

Log in to the HealthyME Benefits Center at HealthyMEBenefits.com

Company Key: HealthyME



Enroll in Coverage

After you have reviewed your information and added any necessary dependents, you will be presented with multiple options for electing your benefits:

Already Know What You Want?

If you already know which benefits are right for your needs, this path walks you through each coverage one at a time. Click **I Know What I Want** to select or waive each coverage option and determine which dependents you want to cover.

View **Plan Details** and choose at least 2 plans to **Compare** your options.

Need Help Choosing?

Choosing which benefits are right for you should not be a mystery—and our decision support tool is here to help!

Select **I'd Like Help Choosing Plans** and answer a few simple questions to find the plans that best fit your unique needs. Your answers to all questions are confidential and the progress dots along the bottom of the screen indicate how many questions are remaining.

Once completed, review your **Best Match Results**, based on your answers. You can review each option, see all plans offered and change your coverage as you see fit. Verify your elections are accurate and click **Looks Good** to proceed.

Review and Finalize Your Elections

After you've reviewed each individual benefit election, it is time to review your enrollment at large. Make sure your personal information, elections, dependents and beneficiary(ies) are accurate, then **Approve** your elections.

To finish, click **I Agree**. When your enrollment is complete, you will receive a confirmation number and can print your **Benefit Summary** for your records.

How would you like to enroll?



I'd Like Help Choosing Plans

Help me find plans that best match my needs



I Know What I Want

I know which plans I'd like to enroll in

Total Employee Cost \$80.47 / Bi-weekly

Medical

Covered Members Search

3 plans available

High Deductible Health Plan Bi-weekly Cost: \$60.74 (Employee Only)

This is your current plan. \$154 Eligible - Up to \$500.00 Employer Contribution

Deductible \$2,000 Individual

Out of Pocket Max \$5,000 Individual

☐ Compare this plan ☒ Plan Details

Are you planning any of these this year?

- ☒ Nothing: I'm not expecting anything major
- ☐ Surgery: I have an upcoming major
- ☐ Marriage: Getting married
- ☐ Baby: Having a baby

Best Match Results

Based on the information you provided in the questionnaire, we have matched you to the following coverages to best meet your needs.

My Health

Benefits that help pay the cost of medical care or support other costs due to a medical event.

☒ Medical ☐ No Thanks ☒ Selected

Platinum HDHP Medical Plan \$50.00 Bi-Weekly

Covered Members: John - Edit

[Plan Details](#)

Review Enrollment

You're almost done! Please review your enrollment below.

Approve button before you will be enrolled in any plans.

Confirmation

Thank you for enrolling in your new benefits. To view your benefit elections at anytime throughout the year you can access your **Benefits Summary** under your name in the upper right hand corner. If you have any questions, please chat with your personal benefits assistant, Sofia via the **Live Chat** feature in the navigation bar at the top of your browser.

*Total employee cost represents the total approved cost of benefits included on the summary. Other benefits not displayed are not included. The information submitted may be subject to further review and/or approval. The deduction amounts are based on rates and calculations stored in the BenefitsBuilder system at the time of elections. To verify actual elections and/or deduction amounts, please contact your benefits administrator. Employer remains responsible for any and all loss or damages, and in no event shall Businessolver be liable for any amount, including, but not limited to, insurance premiums, stop-loss deductibles, reinsurance fees, health plan or other claims, cancellation or reinstatement fees, or penalties, for a claimant to sign a consent/acknowledgment or for failure to provide appropriate billing information in a timely manner, unless such delay is caused by the negligent acts of Businessolver.

Total Employee Cost: \$587.34 Monthly

Coverage	Employee Cost
Medical - Platinum HDHP	\$50.00 Edit

Transaction Complete

Election Information Update Complete

Here is your election update confirmation number, which has also been sent to the Message Center (above).

Confirmation Number

778-224-8828

To review, save or print these elections click on the Benefits Summary PDF button just above your confirmation number.

Log in to the HealthyME Benefits Center at HealthyMEBenefits.com

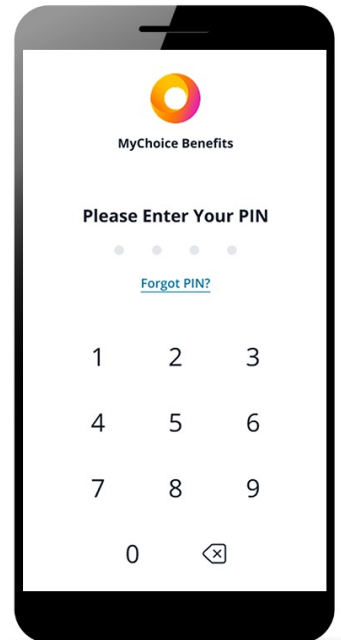
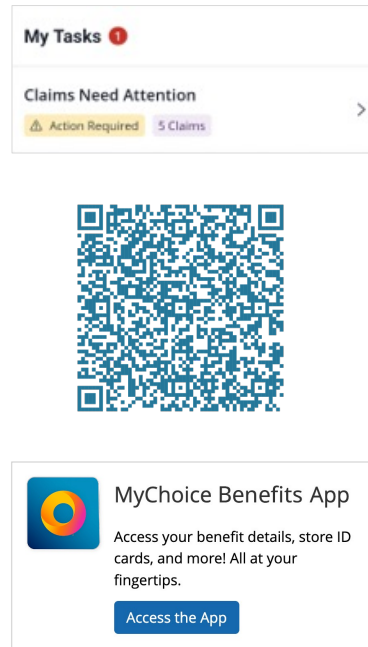
Company Key: HealthyME



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Human Resources

After You Enroll

1. Check your **Important Reminders** for actions needed to complete your enrollment. Find helpful information on the **I Want To... Learn About > Dependent Verification** page.
2. Access your **Benefit Summary** for accuracy of your information and elections. Have questions after enrolling? Contact the **HealthyME Benefits Center** at 866-959-3545.
3. Download the **MyChoice® benefits app** to manage and access all your benefits information on the go. Click **Access the App** once logged in to the HealthyME Benefits Center to get started or scan the QR code to the right to download the app on your device.
4. Visit this site year-round to learn more about your benefits, find plan information and access tools to improve your health.



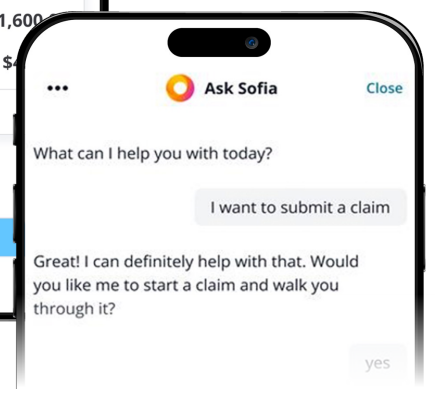
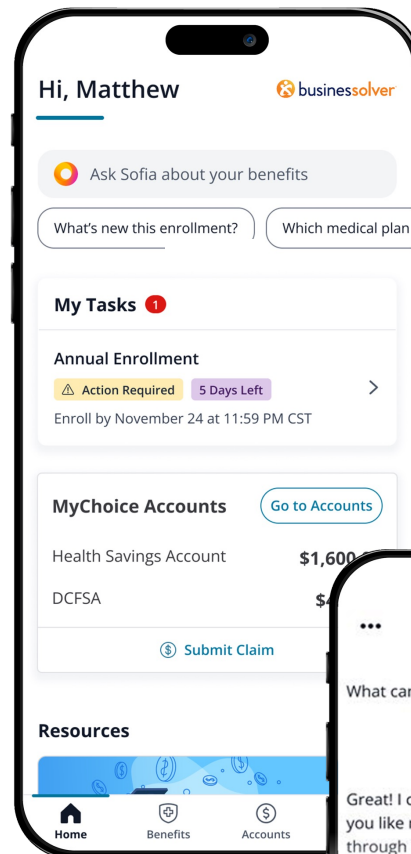
Questions? Ask Sofia

Whether you need help with your enrollment or have questions about your benefits, you can chat with **Sofia**, your 24/7 personal benefits assistant. Find Sofia in the MyChoice® benefits app and in the HealthyME Benefits Center.

If she cannot answer your questions, she will point you in the right direction for answers.

In addition to English and Spanish, Sofia speaks over 50 other languages, and can answer questions regarding 400,000 benefits topics, including:

- MyChoice Accounts
- Coverage questions
- Plan comparisons
- Enrollment deadlines
- Dependent coverage
- ID cards
- And many more!



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